

**Napa County Law Library Board
of
Trustees Meeting Agenda**

Zoom / Remote

Historic Courthouse
825 Brown Street
Third Floor Administrative Conference Room
Wednesday, June 1, 2022
12:15 PM

Trustees

Honorable Victoria Wood

Honorable Mark Boessenecker

Brian DeWitt

James Jones

Anthony Halstead

Lloyd Llewelyn

1. Call to Order: Roll Call
2. Adoption of Agenda Order
3. Public Comment
4. Old Business
5. New Business
 - a. Review survey results with additional input from Ad Hoc committee members (James Jones, Anthony Halstead, Neil Bowman-Davis, Supervising Attorney – Self Help Center)
 1. Staff report
 2. Public comment
 3. Vote on Item
 - b. Quarterly financial update
 - c. Website migration / content updates
 1. Staff report
 2. Public comment
 3. Vote on Item
6. Trustee Comments and Announcements
7. Agenda Building
8. Set Date, Time and Location of Next Meeting

**Wednesday,
July 6, 2022
12:15 p.m.
Remote/Zoom**

9. Adjournment

Please Note: This meeting will be conducted using the ZOOM App, and can be accessed using the link cited below:

Meeting ID: 850 8059 8477

Passcode: 846998

One tap mobile | US Toll-free:

+16699006833,,85080598477#

+13462487799,,85080598477#

Dial by your location:

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Find your local number: <https://countyofnapa.zoom.us/j/85080598477?pwd=SGVyNmF0L1pPRkYzM0dxWFJ1OU>

<https://countyofnapa.zoom.us/j/85080598477?pwd=SGVyNmF0L1pPRkYzM0dxWFJ1OU>

5/24/22 – Ad hoc meeting notes.

Attendees: James “Jim” Jones, Anthony Halstead, Neil Bowman-Davis, Self Help Center – Supervising Attorney

We met via Zoom and reviewed the survey results, attempting to extrapolate the findings and how they might prioritize services for the Law Library, especially in relation to the work of the Self-Help Center.

Takeaways:

There was significant overlap in the areas of practice for those that completed the survey and the areas where the Self-Help Center *does not* provide direct support, but frequently have residents come in seeking assistance.

These were the specific areas where crossover occurred:

- Estate planning and probate (14 respondents)
- Civil law (7) (general civil, “limited jurisdiction cases”)
- Real estate / real property disputes (6)
- Other subjects that the Self-Help Center does not support:
 - Probate
 - Personal injury (Civil Litigation? – Would this be same? – significant practice area)

Areas to provide/expand support:

- Access to remote databases such as Westlaw and LexisNexis.
- Practice guides and formbooks. These were mentioned by numerous survey respondents as part of the collection that they either used or wished to use. Neil highlighted this as an area that would provide direct support to those subject / need areas listed above. However, users that were not legal professionals would need to receive guidance to either use the resources in absence of legal counsel or as a path to recognizing the need for legal counsel.

Questions:

- Can practice guides and formbooks be provided electronically to email to people or must they be printed?
- Can residents / legal professionals currently receive support for finding and use of these materials?

Next steps:

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