

**Napa County Law Library Board
of
Trustees Meeting Agenda**

Historic Courthouse
825 Brown Street
Third Floor Administrative Conference Room
Wednesday, November 6, 2024
12:15 PM

Trustees

Hon. Mark Boessenecker
Neil Bowman-Davis
Brian Dewitt
James Jones
Anthony Halstead
Ret. Judge Victoria Wood
Hon. Joseph Solga

1. Call to Order: Marked Attendees as present or absent
2. Adoption of Agenda Order
3. Approval of the Minutes
 - a. Discussion and Possible Action for the Approval of the October 2, 2024, meeting of the Napa County Law Library Board of Trustees meeting minutes.
4. Public Comment
5. Old Business
 - a. Updated and Completed Contract w/Nikolaos Pelekis
6. New Business
 - a. Nikolaos Intro to Board and Welcome to LL (Action Item)
 - b. Discuss possible changes to Court-County-Law Library MOU Scope of Services (Possible Action Item)
 - c. Extra Help w/County (Update)
 - d. Quarterly Financial Report
7. Trustee Comments and Announcements
8. Agenda Building
9. Set Date, Time, and Location of Next Meeting
 - **Wednesday, December 4th, 12:15 pm.**
Historic Courthouse, 3rd Floor, Executive Conference Room
10. Adjournment

NAPA COUNTY LAW LIBRARY BOARD OF TRUSTEE MINUTES

October 2, 2024

[All votes will be acknowledged by attendee's present]

1. CALL TO ORDER:

The Law Library Trustee met in regular session on Wednesday, October 2, 2024. The meeting was called to order at 12:19 p.m. by Trustee Halstead with the following trustees present - Neil Bowman-Davis, Jim Jones, and the Honorable Joseph Solga. The Honorable Mark Boessenecker, Trustee Dewitt, and Ret. Judge Victoria Wood are excused.

2. ADOPTION OF THE AGENDA ORDER:

*Motion moved by Trustee, Jim Jones and second by Trustee Neil Bowman-Davis to accept the agenda order.
Motion passed 4-0.*

3. APPROVAL OF THE MINUTES:

Discussion and Possible Action for the Approval of the September 4, 2024, Napa County Law Library Board of Trustees meeting minutes.

Motion moved by Trustee Halstead and seconded by Trustee, Jones to approve the minutes. Motion passed 4-0.

4. PUBLIC COMMENT:

None.

5. OLD BUSINESS:

- a. Nikolaos wants contract to include more "remote" wording, along with compensation. He wants to be invoiced monthly rather than weekly.

Discussion and approval to accept the proposed changes in the contract by Nikolaos as amended for his hours per month, to include additional hours on an as-needed basis.

Motion moved by Trustee Halstead and second by Trustee, Neil Bowman Davis to accept the proposed changes to the contract by Nikolaus, including additional hours on an as-needed basis. Motion passed 4-0.

- b. The Board of Supervisors has approved the draft of a new contract for the oversight and financial support of the Law Library. This would include one County employee on a part-time basis. The Trust would be under the County in the new contract and the County would be responsible for the invoices. The financial side for the County has reviewed the draft and now the Court needs to review it.

6. NEW BUSINESS:

- a. Proposed times for extra help in LL:
 - 10:00 am-2pm M & W
 - 12:00 n- 4pm Friday
- b. New contract with Court & County has been drafted and will be given to Court for review and comment.
- c. Judicial Officers will remain the same, with the exception of Judge Solga replacing Judge Stamps.

5. TRUSTEE COMMENTS AND ANNOUNCEMENTS:

Indemnification – will write marketing tool.

8. AGENDA BUILDING:

- 1) Lawyers in Library

9. SET DATE, TIME, AND PLACE OF NEXT MEETING:

**Wednesday, December 4, 2024, at 12:15pm.
Historic Courthouse
825 Brown Street, Executive Office Conference Room
In-Person**

10. ADJOURNMENT:

Meeting adjourned at 1:04 p.m.