

**Napa County Law Library Board  
of  
Trustees Meeting Agenda**

Historic Courthouse  
825 Brown Street  
Third Floor Administrative Conference Room  
Wednesday, December 6, 2023  
12:15 PM

**Trustees**

Hon. Mark Boessenecker  
Neil Bowman-Davis  
Brian Dewitt  
James Jones  
Anthony Halstead  
Hon. Victoria Wood

1. Call to Order: Marked Attendees as present or absent
2. Adoption of Agenda Order
3. Approval of the Minutes
  - a. Discussion and Possible Action for the Approval of the November 2023 Napa County Law Library Board of Trustees meeting minutes.
4. Public Comment
5. Old Business
  - a. Lexus/Nexus Subscription Contract has been fully executed.
6. New Business
  - a. Possible agreement with Sonoma County Law Library to provide staff, support and service to the Napa County Law library (Action Item)
  - b. Trustee Judge Wood to continue or step down/appointing replacement.
  - c. Quarterly financial report
7. Trustee Comments and Announcements
8. Agenda Building
9. Set Date, Time, and Location of Next Meeting
  - **Wednesday, January 3<sup>rd</sup>, 12:15 pm.**  
**Historic Courthouse, 3<sup>rd</sup> Floor, Executive Conference Room**
10. Adjournment

NAPA COUNTY LAW LIBRARY BOARD OF TRUSTEE MINUTES

November 1, 2023

**[ All votes will be acknowledged by attendee's present]**

**1. CALL TO ORDER:**

The Law Library Trustee met in regular session on Wednesday, November 1, 2023. The meeting was called to order at 12:25 p.m. by Trustee Halstead with the following trustees present - Neil Bowman-Davis, the Honorable Victoria Wood, and Brian Dewitt. The Honorable Mark Boessenecker, Jim Jones and Michael Blend were excused.

**2. ADOPTION OF THE AGENDA ORDER:**

Motion moved by Trustee, Judge Wood and second by Trustee Dewitt to accept the agenda order. Motion passed 4-0.

**3. APPROVAL OF THE MINUTES:**

October – meeting canceled, no minutes.

**4. PUBLIC COMMENT:**

None

**5. OLD BUSINESS:**

a. Lexus/Nexus subscription contract

Contract has been approved and will be signed by Kevin and Trustee Halstead/

b. Public Computer update

The public computer was approved to order on September 15<sup>th</sup>, and we don't have an ETA yet on delivery.

## **6. NEW BUSINESS:**

- a. Library "Director" position updates & current contract with Court

\*Exciting news and opportunity to form partnership with Sonoma County. i.e., Contract with them to provide services for a Library Director and use Nicholas as needed to manage our Law Library. There was outreach by Niikolaos Pelekis for this opportunity. Trustee Halstead will attend the annual City Law Library Meeting on November 18<sup>th</sup> to find out more.

Possible invitation to Nikolaos Pelekis for to come speak at Law Library meeting in December to discuss outreach, fundraising, and shared collection.

Head of Resources/County is in process of writing a new contract with the Court. The contract is over 20-year-old and needs to be re-written.

- b. Amendment of by-laws re: length of Chairperson in position

*Motion to have 2-year statutory length to serve as Chairperson by Trustee, Judge Wood to approve and seconded by Trustee Chair Halstead. Motion passes 4-0.*

## **7. TRUSTEE COMMENTS AND ANNOUNCEMENTS:**

None

## **8. AGENDA BUILDING:**

- 1) Possible contract negotiations with Sonoma County Law Library

## **9. SET DATE, TIME, AND PLACE OF NEXT MEETING:**

**Wednesday, December 6, 2023, at 12:15pm.  
Historic Courthouse  
825 Brown Street, Executive Office Conference Room  
In-Person**

## **10. ADJOURNMENT:**

Meeting adjourned at 12:46 p.m.