Superior Court of California
County of Napa

Office of the Jury Commissioner
707-299-1150

Instructions for Requesting an Exemption from Jury Duty Due to Medical Reasons

You must submit a letter from your healthcare provider on the healthcare provider's letterhead that includes the following:

- A statement that your medical condition will prevent you from completing your jury service.
- If the disqualification is temporary, it must include the term of the request:
    - 30 days
    - 60 days
    - 90 days
    - 3 to 6 months
    - 6 months to 1 year

  -If under 1 year, you will receive a new summons for a future date.

- If your medical condition is permanent, the letter must state "permanently excused from jury duty".
- Must be signed (electronic signature is ok)

Please submit your medical disqualification to **one** of the following (include your badge #):

Website: www.napa.courts.ca.gov -Jury Self-Service Portal, then "upload documents"

Email: jury@napa.courts.ca.gov

Mail/in person: Jury Commissioner, 825 Brown Street, Napa, CA 94559