

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): TELEPHONE NO. (Optional) FAX NO. (Optional): E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF NAPA STREET ADDRESS: 825 Brown Street MAILING ADDRESS: CITY AND ZIP CODE: Napa, CA 94559 BRANCH NAME:	
PETITIONER: RESPONDENT:	
AT-ISSUE MEMORANDUM & CERTIFICATE OF READINESS (Family Law)	CASE NUMBER:

1. Date Petition filed: _____.

2. Discovery:

a. Date Preliminary Declaration of Disclosure served by: Petitioner _____ Respondent: _____

b. Date Final Declaration of Disclosure served by: Petitioner _____ Respondent: _____

c. Specify any additional Discovery remaining: _____

3. Time Estimate for Trial: _____ hours days.

4. Indicate party being represented:

Petitioner:

Attorney:

Firm:

Address:

Telephone:

Respondent:

Attorney:

Firm:

Address:

Telephone:

Case Name:	Case Number:
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I hereby represent to the court that all essential parties have been served with process or have appeared herein and that this case is at issue as to all such parties; that no amended or supplemental petitions or other affirmative pleading remains unanswered; that to my knowledge no other parties will be served with a summons prior to the time of trial, and I know of no further pleading to be filed.

Date: _____

 (Signature of Attorney or Self-Represented Party)

Any party not in agreement with the information or estimates given in an At-Issue Memorandum shall within ten days after service thereof serve and file a memorandum in his behalf. Rule 3.714 of the California Rules of Court.

CERTIFICATE OF READINESS

The party(ies) signing this certificate are ready to have the case set for trial, or pretrial if required or trial setting conference, and will make reasonable efforts to complete discovery proceedings before pretrial if there be one. All discovery will be completed at least 30 days prior to trial except as may be allowed by order of court for good cause shown or as may be had by stipulation of the parties or through voluntary exchanges of information as provided in Rule 3.1010 of the California Rules of Court.

Date: _____

 (Signature of Attorney or Self-Represented Party)

PROOF OF SERVICE BY MAIL (C.C.P. 1013a)

I served the attached At-Issue Memorandum and (if completed above) Certificate of Readiness by depositing a copy(ies) thereof (enclosed in sealed envelope(s), postage prepaid) in the United States mail, addressed to each party or to his attorney as shown in such memoranda, on (date) _____ at (place) _____, California.

At the time of service, I was at least 18 years of age, a United States citizen employed residing in the county where the mailing occurred, and not a party to the action. My business residence address is:
 _____.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and this declaration is executed on (date) _____ at (place) _____

 Type or Print Name

 Signature of Declarant