



MEMORANDUM

To: Members of the Napa Bar Association

From: Rick Feldstein, Court Executive Officer

Date: May 23, 2014

Subject: New Mandatory Plea in Absentia Form

Please be informed that the court has adopted the attached new form for criminal offense pleas in absentia. Use of this form will allow the court to accept pleas in absentia without notarization for misdemeanor pleas, **AS LONG AS COUNSEL FOR DEFENDANT WITNESSES DEFENDANT'S EXECUTION OF THE PLEA FORMS.** The plea in absentia form adopted for mandatory use in Napa County is attached and will need to be included with any submitted pleas in absentia.

Please remember that if a defendant executes the plea forms outside of the attorney's presence, those signatures will still need to be acknowledged by a notary public.

If you have any questions or wish to discuss this matter further, please contact me at rick.feldstein@napa.courts.ca.gov or (707) 299-1110. Thank you.

